

## **Resolution Procedure Notice MMF AGA October 18-20, 2024**

The Manitoba Métis Federation (“MMF”) Annual General Assembly (“AGA”) Resolution Procedure for the October 18-20, 2024 AGA is as follows:

- The Resolutions Committee (the “Committee”) Terms of Reference and the Resolution Form for Citizens to fill in with any proposed resolutions are available on the MMF AGA website.
- Citizens attending the AGA in-person or virtually may complete the Resolution Form at any time prior to and at the AGA but may not submit it until the Committee has been appointed.
- Following the first meeting of the Committee, the Chair of the AGA will announce the time by which all resolutions (in-person and virtually) must be submitted:
  - For those attending the AGA in person, a designated intake place/person(s) at the Assiniboine Downs will be identified to receive the resolutions.
  - For those attending the AGA virtually, email address to which resolutions can be sent is as follows: Resolutions@mmf.mb.ca
- Once the cut off time set by the Committee has passed, no further resolutions will be accepted either in-person or virtually.
- Citizens are responsible to ensure that a resolution is signed by the mover and seconder and to provide an email **and** phone number that they can be reached at during the AGA in the event the Committee has any questions related to their resolution.
- The Committee will carry out its responsibilities set out in the *Resolutions Committee Terms of Reference*.
- The mover and seconder of a resolution must be in attendance at the AGA, either in-person or virtually, at the time the resolution is presented. If they are not, the resolution will not proceed to a vote.